

Healthy Campus Alberta Summit Travel Reimbursement Fund

HCA recognizes not all departments or campuses have access to funding for travel. In seeking ways to make the HCA Wellness Summit accessible, we have created the HCA Summit Travel Reimbursement Fund. The Fund was created in collaboration with student members of the HCA Design Team and is being run as a pilot for the 2023 Wellness Summit.

Who is eligible?

- Students who are currently attending and staff who are currently employed at an Alberta post-secondary institution, who:
 - Have tried to obtain funding from their institution and have been denied OR funds are not available; AND
 - Are required to travel from outside of the Red Deer area to attend the Summit.
- Applications from students, individuals living in smaller population centres or rural areas of Alberta, and/or Indigenous or equity deserving individuals will be prioritized.
- Individuals who are experiencing financial barriers to attending the Summit and are uncertain whether the Travel Reimbursement Fund is available to them are encouraged to contact the HCA staff facilitation team directly at hcaadmin@cmha.ab.ca

What is available?

50 reimbursements of up to \$100 are available to offset costs to make attendance more accessible. Additional funds of up to \$100 (for a total of \$200) may be available to those traveling greater than 400km. To qualify for reimbursement, funds are required to be used on hotel room costs at the Summit location (Red Deer) or transportation costs to travel from your place residence to the Summit location (Red Deer). Summit registration and food costs are not eligible for reimbursement.

Applications must be submitted by May 15, 2023.

Application results will be communicated by May 30, 2023.

All approved applications will be required to submit an expense claim and valid receipt as proof of payment by June 25, 2023 in order to be reimbursed. Reimbursements will be paid by a cheque mailed out in early July. Applications must be submitted personally. Once an application is approved we will ask for a personal mailing address.

Not sure where you may have access to funding on your campus?

We have compiled the following list of places for students to inquire about support to attend the Summit:

- Student Association or Student Union
- Student Experience Office, Student Life and Learning (or equivalent)



- Wellness Centre
- Campus Career Services
- If you are employed at your institution as Student Staff: Direct Supervisor, Department Head or Project Lead

Types of funding that may be available:

- Professional Development
- Training / Learning

For staff, professional development funds may be available through:

- Your Department / Faculty
- Human Resources
- Staff Association
- Union

To assist you in applying for funding from your institution to attend the HCA 2023 Wellness Summit, we have written the following summary of the opportunity: Healthy Campus Alberta is a community of practice focused on post-secondary mental health across the province of Alberta. Comprised of students, staff, faculty, administration from Alberta post-secondaries as well as community organizations and government, HCA's collective vision is to *“educate, collaborate, and advocate; transforming culture and creating caring campus communities throughout the province of Alberta.”*

The annual HCA Wellness Summit is a place for the community of practice to gather to learn, share and celebrate the work being done across the province to strengthen post-secondary mental health and wellness. This year's theme, **Leading Change: It Starts with Us**, will explore three sub-themes, Rethinking Leadership, Embracing Change and Inspiring Community. Learning objectives for the Summit include opportunities for attendees to:

- Integrate new perspectives and experiences into diverse understandings of leadership.
- Cultivate a growth mindset that encourages collaboration and sustainable practices to inspire systemic change.
- Build provincial relationships that strengthen individual and collective capacity.
- Reflect on the foundational vision, values, and aspirations of the Healthy Campus Alberta Community of Practice.
- Strengthen collective movement towards caring campus communities.

More information on the theme can be found on the [HCA 2023 Wellness Summit](#) webpage.

Apply now – <https://www.surveymonkey.com/r/9RBMGKV>

