

Healthy Campus Alberta Summit Travel Reimbursement Fund

HCA recognizes that funding for travel might not be accessible for all CoP members, departments or campuses. The **HCA Summit Travel Reimbursement Fund** was created to increase accessibility to the HCA Wellness Summit for those experiencing financial barriers. The Fund was first introduced in 2023 in collaboration with student members of the HCA Design Team and is being continued for the 2025 Wellness Summit.

Who is eligible?

- Current students and staff at Alberta post-secondary institutions or community organizations partnered with a campus who:
 - Are experiencing financial barriers to attending the Summit.
 - Do not have access to funding, have no funds available or have tried obtaining funding from their institution and have been denied; AND
 - Are required to travel from outside of the Calgary area to attend the Summit.
- Priority will be given to applications from students, individuals living in smaller population centers or rural areas of Alberta, and/or Indigenous community members and other equity deserving individuals.

What is available?

20 reimbursements of up to \$250 are available to offset costs to make attendance more accessible. Additional reimbursement amounts may be approved based on the number of requests received. To qualify for reimbursement, funds are required to be used on hotel room costs at the summit location (Calgary) or transportation costs to travel from your place residence (outside of Calgary) to the summit location (Calgary). Summit registration and food costs are not eligible for reimbursement. If the cost of Summit registration is also a barrier for you, please let us know in the application.

Applications must be submitted by **May 16th, 2025**.

Application results will be communicated by **May 30th, 2025**.

All approved applications will be required to submit an **expense claim** and **valid receipt as proof of payment by June 25, 2025**, to be reimbursed. Reimbursements will be paid by electronic funds transfer and sent out in early July. Applications must be submitted personally. Once an application is approved, we will ask for a personal mailing address.



Not sure where you may have access to funding on your campus?

We have compiled the following list of places for students to inquire about support to attend the Summit:

- Student Association or Student Union
- Student Experience Office, Student Life and Learning (or equivalent)
- Wellness Centre
- Campus Career Services
- If you are employed at your institution as Student Staff: Direct Supervisor, Department Head or Project Lead

Types of funding that may be available:

- Professional Development
- Training / Learning

For staff, professional development funds may be available through:

- Your Department / Faculty
- Human Resources
- Staff Association/ Union

To assist you in applying for funding from your institution/organization to attend the HCA 2025 Wellness Summit, we have written the following summary of the opportunity:

Healthy Campus Alberta is a community of practice focused on post-secondary mental health across the province of Alberta. Comprised of students, staff, faculty, administration from Alberta post-secondaries as well as community organizations and government, HCA's collective vision is to "educate, collaborate, and advocate; transforming culture and creating caring campus communities throughout the province of Alberta."

The annual HCA Wellness Summit is a place for the community of practice to gather to learn, share and celebrate the work being done across the province to strengthen post-secondary mental health and wellness. This year's theme, **Reimagining Campus Culture** will explore three sub-themes: Cultivating a Sense of Belonging, Strengthening Partnerships Across Campuses and Communities, and Integrating Wellness in Learning Environments.

More information on the theme can be found on the [HCA 2025 Wellness Summit webpage](#).

Apply now: <https://www.surveymonkey.com/r/2025SummitTRF>

